

**Planning and Development Committee**

**May 6, 2015**

**6:00 PM**

**Conference Room**

**AGENDA**

1. Approval of April 15, 2015 Minutes
2. Committee Applications:
3. Updates:
4. Old Business:
  - A. Draft Private Ways Ordinance
  - B. Codification Portfolio
  - C. On-Street Parking Main Road North
  - D. Municipal Parking Lot – Kiwanis Hall
5. New Business:
  - A. Downtown Planning Initiative
6. Comprehensive Plan Implementation:
7. Citizens Initiatives:
8. Public Comments:
9. Committee Member Comments:
10. Adjourn

**Planning and Development Committee  
April 15, 2015  
6:00 PM  
Conference Room  
DRAFT MINUTES**

**Attendees:**

**Committee**

Bill Shakespeare  
David Ryder  
Stephen Wilde  
Terry McAvoy  
Dennis Marble  
Greg Sirois  
Carol Duprey

**Staff**

Bob Osborne, Town Planner

**1. Approval of April 1, 2015 Meeting Minutes:**

Greg Sirois made a motion to approve the minutes. David Ryder seconded the motion which was passed unanimously.

**2. Committee Applications: None**

**3. Updates:**

Kiwanis Parking Lot – Town Planner, Bob Osborne stated that staff recently measured the Kiwanis parking lot and determined that 19 cars can be parked in the lot in a proper fashion.

Main Road North On-street Parking – Town Planner stated that staff recently measured the area along Main Road North where the rezoning to Village Commercial District is proposed and applied the MDOT standards. It was determined that 16 parking spaces can be created in the proper fashion.

**4. Old Business:**

**A. Conditional Lot Dimensions**

The Town Planner stated that he talked to the Town Attorney today and that a revision was not yet available. David Ryder suggested that this item should move along to the Planning Board and the new language can be added as it becomes available.

Carol Duprey made a motion that this item be recommended to the Town Council that it be referred to the Planning Board for public hearing and recommendation. Dennis Marble seconded the motion which passed six in favor and one against.

**B. Amend Industrial District Height Limitations**

The Town Planner indicated that we now know that there will be a need for the building height limit of the Industrial District to be increased. The proposal is that buildings over 35 feet in height require conditional use review and have additional setback required.

Dennis Marble made a motion that this item be recommended to the Town Council that it be referred to the Planning Board for public hearing and recommendation. Carol Duprey seconded the motion which passed unanimously.

4. New Business: None.
5. Comprehensive Plan Implementation: None.
6. Citizens Initiatives: None.
7. Public Comments: None.
8. Committee Member Comments: David Ryder asked that the Committee and staff keep moving on the Subdivision Ordinance amendments and the draft Private Ways Ordinance.
9. Adjourn: The meeting was adjourned at 6:25 pm.